



Pound Hill Junior School

RISK ASSESSMENT SCHOOL ASSISTANCE DOG

Co-Ordinator: Anthony White				
Location of base: Headteacher's Office, Front Office		Location of toileting: Rear of main building within designated area		Date: April 11 th 2016
Expected Activities: Reading with pupils. Working with Counsellor. Behaviour support. Reward activities				
Hygiene: A comprehensive bag containing poo bags/plastic bags, kitchen roll, antibacterial spray, rubber gloves				
First Aid: First aid kit to be kept in medical room				
Training advice from: Michelle Garvey – Essentially Paws			Registered Veterinary Practice:	
Preliminary fact finding: Discussions with head teachers with school dogs. Research and reading around benefits of animals in schools				
Cost of insurance:	Cost of initial training: £20 per session	Other costs: All Vets bills and medical insurance paid up by Headteacher	Food: To be paid by Headteacher	
Children to be briefed by: Headteacher			Adults to be briefed by: Headteacher	

Notes:



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List Hazards Here	People who are especially at risk from the significant identified hazards:	How will you control this risk?
<ul style="list-style-type: none">• Dog Excrement & Urine	<ul style="list-style-type: none">• Staff and pupils – illness, slips and falls	<ul style="list-style-type: none">• Dog will be wormed, vaccinated and kept free of fleas, ticks etc.• Any excrement or urine will be cleaned up immediately and thoroughly and disposed of responsibly and hygienically.• Hand cleansing facilities made available close to where the dog will be housed.• A bag containing poo bags/plastic bags, kitchen roll, antibacterial spray, rubber gloves etc will be carried by member of staff walking dog.• Fence off an area with notices displayed (Dog Exercise/Toilet Area) at rear of the school. This should be out of bounds to pupils.• This area should be cleaned regularly with antibacterial cleaner. Any excrement to be removed immediately and disposed of responsibly and hygienically.• Dog needs to be exercised regularly.
<ul style="list-style-type: none">• Allergic Reaction to Dog	<ul style="list-style-type: none">• Staff and pupils – allergic reaction	<ul style="list-style-type: none">• Letter to be sent to parents and staff so that any problems raised can be dealt with.• Dog to be kept clean and well groomed.• Dog bed in cage/crate in offices and baby gate on office door to ensure no accidental contamination.• Signs to be put up warning of dog presence and any expected procedures.

		<ul style="list-style-type: none"> • Offices to be kept well ventilated. • Dog bedding and equipment washed and kept to a high standard. • Regular vacuuming and cleaning of office. • Lint rollers to be provided to remove dog hair from clothes. • Hand cleansing facilities should be located near office. • Notices up to advise where the dog may be encountered so can be avoided if necessary
<ul style="list-style-type: none"> • Scratches, Dog Bite 	<ul style="list-style-type: none"> • Staff and pupils – scratches and bites 	<ul style="list-style-type: none"> • The dog should be chosen and trained to be sociable and good natured. • There should be no unsupervised contact with the pupils. • Dog bed in cage/crate in office and baby gate on offices door to ensure no accidental encounters. • Dog should be closely supervised and kept under control when out of its base. • Pupils and staff should all be made aware of the procedures and etiquette on meeting and handling the dog, which will always be under supervision, to ensure any risk is minimised. • Hand cleansing facilities should be nearby. • First Aid Kit nearby.

<ul style="list-style-type: none"> • Noise, barking 	<ul style="list-style-type: none"> • Pupils who cannot cope with noise • Disruption to lessons 	<ul style="list-style-type: none"> • The dog should be a breed that is very sociable and good natured. • As the dog will be introduced to the school at an early age it will become acclimatised to a noisy environment so the risk of barking should be greatly minimised. • Dog should be removed from the situation that is causing it to bark.
<ul style="list-style-type: none"> • Fire Drill, evacuation of dog 	<ul style="list-style-type: none"> • Dog, locked in office 	<ul style="list-style-type: none"> • A clear evacuation exit should be available for the dog and not left in a locked room. • Dog will be under the supervision of a member of staff at all times
<p>Evaluation:</p>		