

POUND HILL JUNIOR SCHOOL

Crawley Lane, Pound Hill,
CRAWLEY, West Sussex,
RH10 7EB



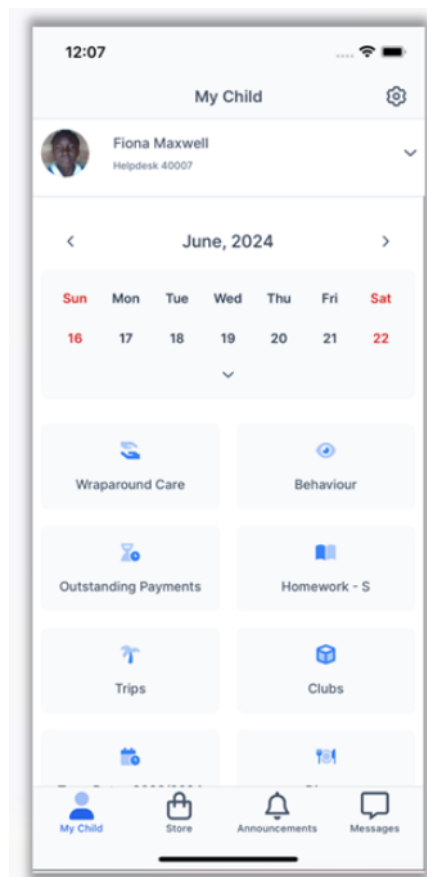
Tel: 01293 447000

Mr A T White, Headteacher

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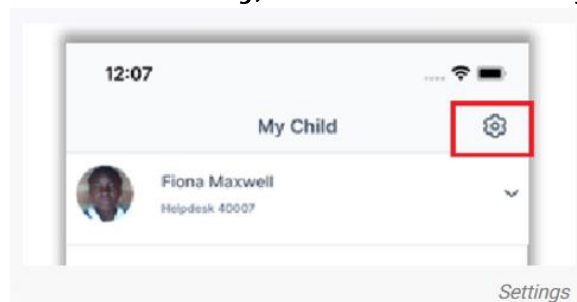
How to navigate MyChildAtSchool Parent Portal app

When a parent loads the MCAS parent app on a mobile device they will first see the My Child dashboard for their child.



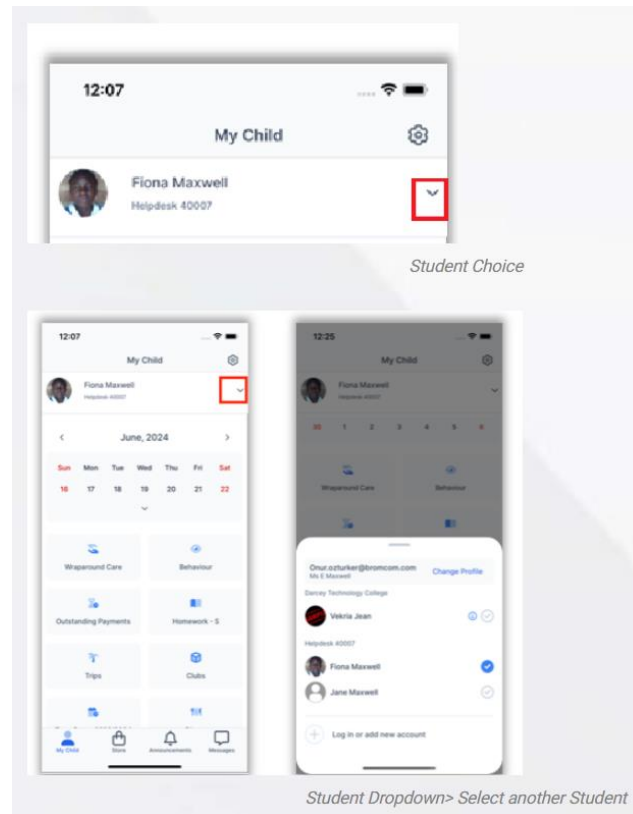
Settings

Top right Settings button: this covers Account Settings, Privacy and Security, Financial Payment Methods, Financial Order History, and School Contact Information

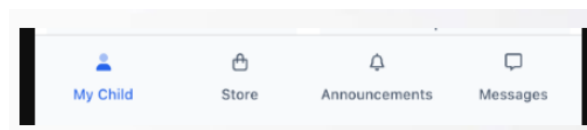


Student Choice

The **Student Name** dropdown allows the user to switch to another **Student** account.

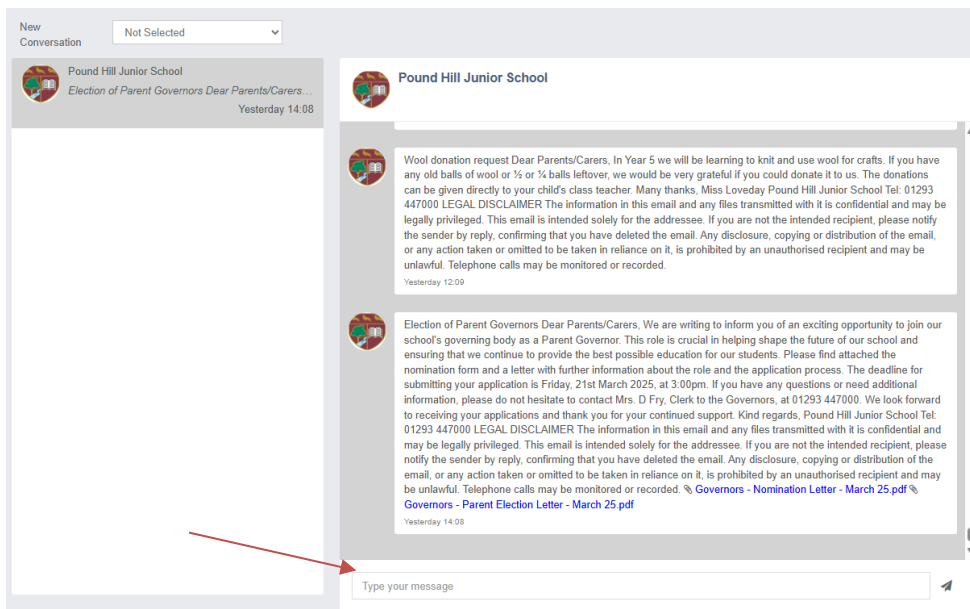


Banner



The **banner** along the bottom of the app contains the following further options;

- **My Child** – Dashboard
- **Store** – Displays school products that can be purchased online.
- **Announcements** – Displays announcements from the school.
- **Messages** – Displays messages from the school. There you are also able to contact the school by typing a message. *please note due to the software provider settings, currently all communications are in one communication thread.*

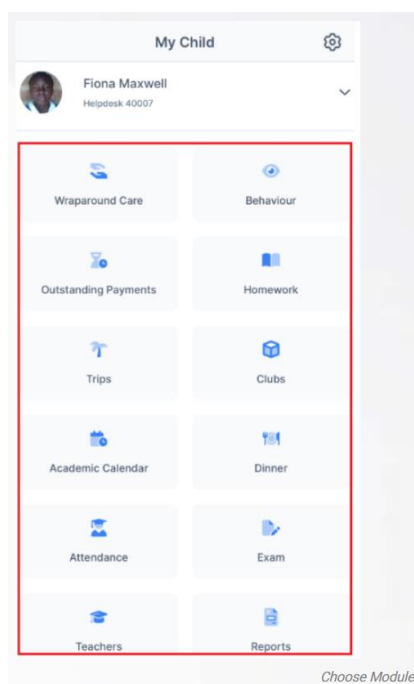


Modules

All modules that you are able to see information for will be listed below.

At Pound Hill Junior School e currently use the following modules:

- Academic Calendar,
- Attendance,
- Clubs,
- Data Collection form,
- Dinner,
- Outstanding Payments,
- Parent Evenings,
- Trips.



Click on the required **Module** name to see more information.